

## In-Text Citations

### Parenthetical Citations

Include surname(s), date, and page, with comma between date and page number, and abbreviation for “page.”

(Jones, 2004, p. 16)

Use the above for direct quotations

Another option is to paraphrase, State the author’s surname within the sentence, followed by the date of the source.

According to Jones (2004),

This tells the reader that what follows is not your own original thought.

### OTHER PICKY THINGS TO NOTE

The page with all of your sources is called a “References” NOT a “Works Cited”

In your list of references only the first word of a title and any proper nouns (names of people, places, etc.) are capitalized and everything else is lowercase. IF you refer to a title in the body of your paper, all words in a title (of four or more letters) are capitalized.

For additional information see the full documents and tip sheets at :

<http://eastnorthumberland.kprdsb.ca>

and the “other helpful links”.

### Other Helpful Links:

<http://www.accessola.com/osla/toolkit/Resources/Four%20Stages%20of%20Research.pdf>

<http://owl.english.purdue.edu>

<http://www.tdsb.on.ca/libraries/files/pdf/Research%20Success%202010-low%20res.pdf>

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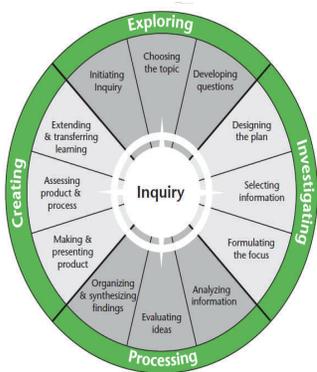
Student  
Research  
and Style  
Guide  
APA



Tradition,  
Excellence, and  
Heart



# The Research Process



## Step 1: Exploring

Students explore by initiating the enquiry, choosing an appropriate and personally engaging topic, and developing deep questions around that topic.

## Step 2: Investigating

Students investigate their topic by designing a plan for inquiry, finding sources and selecting appropriate information, and formulating a clear and interesting thesis that guides their research.

## Step 3: Processing

Students process what they have found by analyzing the information, evaluating their ideas, and organizing and synthesizing their findings.

## Step 4: Creating

Students create knowledge by making products that present the results of their inquiry, assessing their product and the process they used to construct it, and extending and transferring their learning to new contexts and scenarios.

# APA Citation Format

APA Citation Format is used in:

Business, Design and Technology, Education, Geography, Mathematics, Physical Education, Science, Social Sciences, Computer Studies

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## General format: Print Sources

**Author(s). (Year of Publication). Title. City of Publication: Publisher.**

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## Standard Reference — Book

Battles, M. (2003). *Library: An unquiet history*. New York: W.W. Norton.

**Authors first and middle names (if included) are denoted by initials only.**

## A Book with Either Two or More Authors

Burka, J.B., & Yuen, L.M. (1983). *Procrastination: Why you do it, what to do about it*. Reading, MA: Addison-Wesley.

**Unlike in MLA, all authors names are inverted and there must be 8 or more authors before you can use the abbreviation et. al.**

## A Work in an Anthology or a Chapter in a Text

Anderson, D. (1975). Real women in fiction, where are you? In E. McCullough (Ed.), *The role of women In Canadian literature* (pp. 83–88). Toronto: MacMillan.

**There are no quotation marks around the article title.**

## Magazine Article

Morrow, Lance. (1991, February 4). The fog of war. *Time*, 36, 61–62.

## General format: Internet Sources

**Author(s). (Date of Publication). Title of Article or Page. Retrieval information.**

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## Standard Internet Site

Schrock, K. (2001). *Kathy Schrock's guide for educators*. Retrieved from [www.discoveryschool.com/schrock.com/](http://www.discoveryschool.com/schrock.com/)

**URL is underlined. If there is no author given start with the title of the site or page.**

## Article in a Subscription Database

Oswald, D. (2009). Counterpoint: Religion is essential for human development. *Canadian Points of View Reference Centre*. 3. (28674796).

**The database is in italics followed by the page number(s) of the article.**

**The number at the end is the accession number and it will be listed as part of the article headings if you print your articles from the database.**

**No URL is necessary because all articles are easily retrieved.**

## Image from the Internet

Kaufman, S. (1993). *Japanese crane in snow* [Painting]. Retrieved from [search.corbis.com/de\\_fault.aspx=10898330&vID=1&rID=101](http://search.corbis.com/de_fault.aspx=10898330&vID=1&rID=101)

In order to reference other types of sources see the full document and tip sheets at:

<http://eastnorthumberland.kprdsb.ca>

